



**ICEA Executive Committee
Minutes
January 10, 2006**

Members Present: Jeff Lobas, Jane Borst, Lana Michelson, Kelly Hancock, Glenn Baughman, Mary Nelson, Mary Stevens, Troy McCarthy

Excused: Carolyn Nelson

Staff: Lisa Sharp, Marion Kresse, Julie Curry, Jeannie Cox, Barb Khal, Kelly Schulte

Guest: Dr. Allen Parks, Administrator, Department of Human Services, Division of Mental Health and Disability Facility Services

DESCRIPTION

Call to Order from Vice Chair, Kelly Hancock. Dr. Allen Parks was introduced to the Executive Committee members. He is the new Mental Health and Disability Services Division Administrator. Dr. Parks has been in the Des Moines area for about five weeks. Children/School mental health issues are a priority. He will begin search for a Bureau Chief of Mental Services. Dr. Parks was trained as a School Psychologist and supervised a diagnostic clinic for children with learning disabilities. He also has a quality improvement work background. There was discussion regarding Title V, primary care and the mental health system. Dr. Lobas requested that Dr. Parks collaborate with Health and Child Health Specialty Clinics when building the mental health system. Dr. Parks email is: aparks@dhs.state.ia.us.

Lead Agency Update: It is time to renew the Memorandum of Agreement, expires in May/June. Kay Leeper will be contracted to facilitate the process. The funding piece of the MOA needs to be clarified.

The State Application is due on April 20; it will go to public comment Feb. 15, for 60 days. The Application includes the budget. There will be major shifts; all state Department of Education consultant positions (excluding the State Coordinator) will be out of Part B dollars. This will send money to Part C services and activities so there will be more money for direct services.

Numbers have been gone up substantially for the Early ACCESS Child Count.

Lana presented a Summary page from the State Performance Plan. The highlighted areas, 45-day timeline and Transition C to B are still in non-compliance. There was a discussion why the targets were not met in these two areas. For the 45-day Timeline it could be because of coding on the self-assessment tool or because there are different practices within each region. Transition has not been done consistently across regions.

However, there has been improvement in both areas with familiarity on the use of the self-assessment tool and transition procedures developed and distributed to all regions.

Approval of Minutes: The December 13 minutes were approved.

Department of Public Health - Kelly Schulte – Title V service coordinators will be trained April 12th in the *Development Assessment for Young Children* (DAYC). This is an assessment tool that will be used to write the Individualized Family Service Plan (IFSP) to meet Part C rule. There will be funding for the training from Empowerment professional development money. The Title V service coordinators will be serving children with lead poisoning.

Title V asked for an exception to policy regarding Medicaid rule of monthly face-to-face contact to go to quarterly home visits. This is currently up for public comment.

The web-based IFSP will help determine implementation date of Title V service coordinators.

There will be an ICN for Regional Liaisons this spring. Kelly will share how coordination will occur between Title V service coordinators and the Regions.

Department of Human Services – Marion Kresse: There was a discussion regarding the Part C handout, entitled “Notice of Intended Action”. Once a child is stabilized, the service coordinator may meet with the family once every three months, with a telephone contact required in the other two months of each quarter. This could go into effect in May. There was a discussion regarding the handout.

Child Health Specialty Clinics-- Jeff Lobas, Barb Khal. CHSC advanced registered nurse practitioners will attend a 2-day Train-the-Trainer session for Module 5 on May 2-3.

Medical Home-there will be a new round of the Learning Collaborative for physicians that will roll out in March or April. Early Childhood and Care Coordination will be the focus.

Family Survey Data - Lisa Sharp. The raw data for the Family Survey was re-analyzed by Tom Delaney from the North Central Regional Resource Center to match the statistical analysis done for the Part B Family Survey. The new data for the SPP, Indicator #4: Percent of families participating in Part C reporting Early Intervention services have helped the family: A. Know their rights-89.9%, B. effectively communicate their children’s needs-89.2%, and C. help their children develop and learn-90.5%. Lisa will present the data to the council and set the six-year targets.

Discussion/Review of “Big Picture Issues” and strategic thinking for the next year – Troy McCarthy: Julie Curry is waiting for Part C Regulations to come out.

Agenda Items for Next Executive Committee Meeting (Feb.14, 2007) -

Part C Application- Budget

Early ACCESS “Offer” – Leg process

MOA

Finance data to prepare for March ICEA meeting

Discussion- Paperwork burden for Service Coordinators

Lana will not be there.

Sharing: Glenn Baughman asked if there was a support group for Angelman Syndrome. David Wacker, child psychologist at the Center for Disabilities & Development could be a resource.

It was mentioned that we should poll the council to see if March 16 is a good time to have the ICEA meeting because of spring break.

Meeting Adjourned at 4:15 p.m.